



Do you use Cleaning or Disinfecting Products at Work? Know your Rights!

- **Clean then disinfect surfaces and objects that are touched often**, such as bathrooms, water coolers, desks, countertops, doorknobs, computer keyboards and other electronics, hands-on learning items, faucet handles, phones, and toys. Do this daily while the building is open, after everyone has left to reduce unnecessary exposure. If the building is closed, disinfect surfaces once the building occupants have left the building.
- **Check that your disinfectant** is on EPA's approved list for coronavirus, [List N: Disinfectants for Use Against SARS-CoV-2](#). This list is updated frequently. Ask the product manufacturer if you need more information.
- **If the company is using a new disinfectant or chemical, custodians must be trained** on the health and safety protocols for that chemical. The Safety Data Sheet (SDS) for each chemical must be available to all.
- **Use the proper concentration** of disinfectant and leave it on the surface for the required wet contact time. **NEVER mix ammonia and bleach** or use them together on the same surface – it creates deadly toxic fumes. Don't mix chemicals without reviewing the label and the SDS.
- **It is the company's responsibility** to provide gloves, goggles, and any other necessary protective equipment (PPE). Pay close attention to hazard warnings and instructions for PPE on the label or the SDS. The company must provide non-latex gloves for anyone with a latex allergy. Nitrile gloves are an ideal alternative.
- **Use the disinfectant in a well-ventilated space.** A respirator is not necessary in most cases. However, a poorly-ventilated space can lead to headaches, irritation in the eyes, throat, lungs, etc. **If you feel any health issue, stop working immediately and leave the room.** Your employer must protect your health on the job by providing a respirator and scheduling frequent breaks, adding a fan or other ventilation, or making other changes depending on the situation.
- **For a 5-gallon sprayer or other ways of spraying large quantities of disinfectant**, your employer must provide you with the proper PPE: gloves, apron, goggles, and likely a cartridge APR (air-purifying respirator) to protect your skin, eyes, and lungs. Using bleach in a 5-gal sprayer creates a serious hazard for those with asthma. If you must use bleach, follow the CDC's bleach dilution recipe of 1 ²/₃ cups of bleach to 5 gallons of water.
- **You have the right to refuse to do work that puts you at immediate risk** of serious physical harm. If instructed to do dangerous work without proper protections, you should refuse that task and ask for a different task. Then report the situation to your union and/or OSHA.
- **If your employer refuses to make the job safe, contact your union for help** in addressing the issue or making a complaint to OSHA. To confidentially report a health or safety violation directly to OSHA, go to [osha.gov/workers/file_complaint.html](https://www.osha.gov/workers/file_complaint.html) or call 1-800-321-6742.

