

IPM TEAM

IPM ADVISORY COMMITTEE AND IPM COORDINATOR

IPM success can best be achieved through strong cooperation among administrators, faculty, maintenance/custodial staff, parents, and students. Every school or school district should designate a staff member as IPM coordinator, who is responsible for directing the IPM program, maintaining pest management records, and evaluating the program's success. In addition, every school or school district should create an IPM advisory committee to work with the IPM coordinator on development of pest management and pesticide policy. The IPM committee should include parents and teachers as well as school administrators; facilities, food service, and landscape staff; and, where applicable, members of community environmental and public health organizations. If an environmental quality/school safety committee already exists, overseeing IPM can be made part of that committee's agenda.

School IPM Committee

Responsibilities of the IPM Committee may include the following:

- 1) Technical Review:
 - a. Making recommendations for long term site planning and pest prevention;
 - b. Developing IPM implementation plan including guidelines for inspection, monitoring, and record keeping;
 - c. Setting pest injury and action levels;
 - d. Reviewing progress in controlling pests through documented IPM methods;
 - e. Reviewing and recommending authorization or denial of pesticide use proposals by pest control contractors;
 - f. Developing and annually reviewing pest prevention and treatment guidelines to ensure they are based on the best available prevention techniques;
 - g. Reviewing current information on carcinogenic, neurotoxic, endocrine disrupting, and other health effects of individual pesticides; and
 - h. Reviewing materials provided by IPM coordinator on life cycles and patterns of pest species.

- 2) Facilitating community involvement
 - a. Reviewing and recommending action to school district in response to parental, staff or neighbor requests for consideration of planned pesticide use;
 - b. Developing education and awareness programs for staff and students;
 - c. Developing a resource list of those parents and community members with special skills to contribute to the school IPM program;
 - d. Coordinating a school IPM awareness and education program, by working with schools to identify and carry out ideas for student or community involvement in the school IPM program and encourage schools to institute environmental health programs within the curriculum.

IPM Coordinator

Ideally, the IPM Coordinator should be a school district employee. The IPM Coordinator may be responsible for the following activities:

- a. Inspect inside and outside areas of the school or day care center regularly to identify problem areas. Conditions to look for include food wrappers, food scraps, debris and cluttered storage around building exteriors, in receiving and dumpster areas, in classrooms, closets, cabinets, storage rooms, work rooms and custodial rooms.
- b. Obtain, review and provide to the IPM Committee information on carcinogenic, neurotoxic, endocrine-disrupting and other health effects of individual pesticides under consideration for use on facilities.
- c. Initiate new sanitation methods to insure that food is properly stored in sealed containers and all areas where food is prepared or consumed and the ground around the dumpster is thoroughly cleaned at the end of each day.
- d. Develop a plan to correct structural deficiencies.
- e. Initiate requests for minor maintenance. For example, recommend that all openings around pipes and baseboard cracks be sealed and that damaged screens be repaired.
- f. Regularly monitor pest activity and maintaining records of all pest control services through the use of a Pest Activity log and IPM log accessible to all building occupants and contractors.
- g. Oversee IPM contractors or staff engaged in monitoring of pest problems and pest management actions.
- h. Ensure the accurate identification of school pests.
- i. Communicate with school custodians and supervisors to ensure that cleaning and maintenance schedules are adequate to prevent pest problems.
- j. Coordinate School IPM training for school district staff, students, and parents.

Pesticide Applicators: Minimum Standards

If you employ a pest management service provider, ensure that the contract with the provider includes the following items:

- Require that each service visit be made by certified operator above 21 years of age and include thorough inspection of all areas covered by the contract to detect presence of pests and conditions conducive to pest infestations.
- Require the operator to review the Pest Sighting Log prior to beginning each service.
- Require a written service report for each visit. This report should include:
 - a. Name of school
 - b. Date of visit
 - c. Time of arrival and departure
 - d. Name of technician
 - e. Brief description of service provided
 - f. Name, location, amounts and method of application of pesticides used
 - g. Actual pest sightings (reported in both the service report and Pest Sightings Log)
 - h. Name of school official informed of pest sightings and consulted prior to service
 - i. Conditions that are contributing to a current pest problem or that may be conducive to future infestations.